



Department of Development Services – West Region
JOB OPPORTUNITY
HEAD NURSE
NORTHWEST REGIONAL CENTER - TORRINGTON

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: Public

Position: Head Nurse – Full-time (70 hrs.)

Location: Northwest Regional Center - Torrington

Job Posting No: 015762

Hours: 1st Shift
Week 1 – Friday 6:00am – 12:30pm, Monday, Tuesday, Wednesday 6:00am – 2:30pm; Regular Days Off Saturday, Sunday, Thursday
Week 2 – Friday, Saturday, Sunday, Wednesday, Thursday 6:00am – 2:30pm; Regular Days Off Monday, Tuesday

Salary: \$2,263.95-\$3,065.52 (New Hires to State Service start at \$2,263.95)

Closing Date: March 23, 2015

Eligibility Requirement: State employees currently holding the above title or those who have previously attained permanent status in the class may apply for lateral transfer. Those candidates appearing on Re-employment or SEBAC lists must be given first consideration.

Examples of Duties: Duties consistent with the Head Nurse Job classification. Independently develops, implements and evaluates nursing and/or health care plans; provides nursing consultation in the assigned specialty program; conducts nursing assessments; provides admission and discharge nursing assessments including plans for continuing care; maintains records and makes reports; provides for nursing services to comply with ICF regulations and JCAHO standards; maintains records of stored and secured medications; ensures controlled drugs are properly stored, administered and ordered; independently manages and provides direct care to patients/clients; participates in individual, group or family therapy; participates as a member of an interdisciplinary team in the assessment, development, implementation and evaluation of patient/client treatment or health care plans; may participate in home visits and crisis intervention; manages an assigned caseload of other appropriate clinical activities; provides clinical direction and/or training to staff in individual, group and family service delivery programs; may provide in-service training to nursing and paraprofessional staff with regard to signs and symptoms of illness, dysfunction, injury and prevention of same; may conduct patient/client centered conferences with nursing personnel; may consult with and make recommendations to physicians concerning health needs; may make recommendations on policies or standards; may prepare reports or correspondence; may serve as Qualified Intellectual Disabilities Professional; performs related duties as required.

Minimum Knowledge, Skills, and Ability: Considerable knowledge of and ability to independently apply nursing principles, techniques and standards; considerable knowledge of specialized patient/client care applicable to nursing assignment; considerable knowledge of medications, their actions, interactions, uses and

side effects; knowledge of general and mental health conditions and treatment interventions through utilization of assessment, nursing diagnosis, outcome identification, health planning, implementation and re-evaluation; knowledge of adult learning and family systems theory; knowledge of and sensitivity to cultural and socio-economic differences; considerable interpersonal skills; oral and written communication skills; ability to establish and maintain collaborative relationships with other professionals, community resources and providers; ability to act as a role model to health care staff; supervisory ability.

General Experience: Two (2) years of experience as a registered professional nurse.

Special Experience: Incumbents in this class must possess and retain a license or temporary permit as a Registered Professional Nurse in Connecticut. May be required to be fluent in a foreign language or proficient in the use of the American Sign Language in certain designated positions. Will be required to travel.

Working Conditions: Incumbents in this class may be required to lift and restrain patients/clients; may have exposure to communicable/infectious diseases and risk of injury from assaultive/abusive patients/clients; may be exposed to disagreeable conditions.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Procedure for Current DDS Employees who are Lateral Transfer Candidates and Applicants for Promotion within the DDS Employees Classification Series: Interested and qualified candidates who meet the above requirements should submit a fully completed DDS Application for Lateral Transfer/Promotion and copies of their last two performance appraisals.

All application materials must be received by 11:59 p.m. on the closing date indicated above.

Incomplete application material will not be considered.

Send application materials to:

**Department of Developmental Services — West Region
Rowland Government Center, 4th Floor
55 West Main Street
Waterbury, CT 06702
Attn: Recruiter
Fax: 203-574-8857**

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.